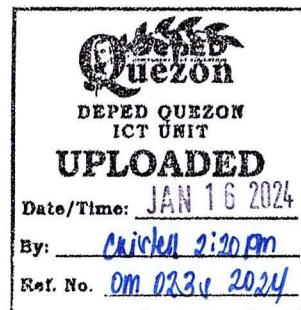




Republic of the Philippines  
**Department of Education**  
Region IV-A  
SCHOOLS DIVISION OF QUEZON PROVINCE



16 January 2024

**OFFICE MEMORANDUM**  
OM No. 023, s. 2024

**NOTICE OF MEETING FOR QUALITY WORKPLACE TEAM MEMBERS**

**To:** DepEd Quezon QWT Member

There will be a Meeting of members on **January 16, 2024 Thursday, 02:00 P.M.** at the Library Hub, DepEd Division of Quezon Brgy. Talipan Pagbilao, Quezon.

Topics of the meeting are as follows:

- A. Duties and Responsibilities
- B. Quality Control Plan
- C. Check List

Attendance is a must. For strict compliance.

  
**ROMMEL C. BAUTISTA, CESO V**  
Schools Division Superintendent 

labm01/16/2024

DEPEDQUEZON-QMC-QMR-04-010-005



Address: Sitio Fori, Brgy. Talipan, Pagbilao, Quezon  
Trunkline #: (042) 784-0366, (042) 784-0164,  
(042) 784-0391, (042) 784-0321